



Job Description for: Residential Support Professional, Level 1	As of: ASAP
Reports to: Residential Manager	Program: Residential
Classification: Hourly Non-exempt	Term: Full-time

About Ascendigo: Ascendigo is a nonprofit organization that enhances the lives of children and adults living with Autism Spectrum Disorder through outdoor and sports education, employment, adventure camps, community integration and an array of autism focused behavioral health services. We are headquartered in the beautiful Roaring Fork Valley of Colorado and provide programming for individuals with autism of all ages from Aspen to Rifle.

Job Summary: The Residential Support Professional (RSP) is part of Residential team for residents within the Life Enrichment program. He/she is the primary caregiver during assigned shifts. Overnight shifts are 16 hours long and begin at 4:30 pm and end at 8:30 am the next day. Support shifts are 4 hours long and begin at 4:30 pm and end at 8:30 pm. Below market housing may be available for this position.

Essential Job Functions:

- Work with other members of the Life Enrichment team (including but not limited to ACE, A2A, resident families, clinical or behavioral consultants, therapists, other staff, friends, and community partners) to coordinate care, facilitate care transitions, and implement resident goals and objectives.
- Follow directives established in each resident’s Individual Life Plan (ILP) as well as those from the resident and their guardian/parent.
- Act as a peer mentor and household staff who strives to uphold the values of Ascendigo. Residents should have a structured home life with a family atmosphere including a safe, nurturing, caring environment which promotes learning and growth. The RSP should work to be a positive role model, fostering trust, respect, compassion, emotional grounding, and social bonding.
- Work with the House Manager and other RSPs to provide for physical, mental, social, and emotional needs of residents.
- Facilitate an ongoing professional relationship with each resident and their families.
- Supervise residents’ personal care with respect and sensitivity while remaining in compliance with each residents’ goals and objectives.
- Provide appropriate supports and supervision to facilitate general health and safety for themselves, other staff, and all residents.
- Recognize natural teaching opportunities; provide counseling and teaching to residents as they tackle life’s daily problems. Respond to maladaptive behaviors

while maintaining calm and composure, using positive behavioral supports and autism-friendly strategies.

- Learn and implement resident communication including specialized language and any auxiliary communication aids/devices/apps.
- Maintain a clean and orderly household; participate in household chores as needed.
- Make sure that residents' personal effects are well cared for and kept in order.
- Participate in training and professional development as directed by the House Manager
- Become familiar with Personal Needs Funds of residents and assist with appropriate spending and documentation of those funds.
- Some occasional travel may be required.

Physical Requirements/Equipment Used:

- Basic computer skills, willingness to learn and operate a variety of programs such as Catalyst, Skype, Gmail, etc.
- Cooking: prepare meals that meet the dietary needs of each resident.
- Light household chores: cleaning, tidying, laundry, light yard work.
- Lifting household objects such as backpacks, groceries, laundry, supplies, etc.
- Some more robust yard work and heavier lifting may be required.

Qualifications:

- Must be 21 or over and have legal working status.
- Must maintain valid driver's license and excellent driving record. Agree to a DMV check every 6 months.
- At least one-year experience working with people with autism or other disabilities, social work, psychology, or teaching.
- Successfully complete required training.
- Understand that the working environment may be under security surveillance including but not limited to video monitoring, surveillance that can be reviewed upon a need to know basis by the House Manager.
- Submit to an extensive background check as requested by the Business Manager.
- RBT and QMAP certification preferred.

Knowledge, Skills, Abilities:

- Committed and passionate about shaping the future of the residents and a desire to help people with disabilities. Belief in the dignity and personal empowerment of all people.
- Mature, responsible, dependable, and self-directed
- High level of energy, adaptability, assertiveness, patience, and ability to work in a team environment.
- Diplomatic and discreet, committed to maintaining strict confidentiality and respect for the privacy of residents and families.
- Ability to stay calm and composed in a difficult moment.